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Revision History

Ver	Date Submitted	Authored / Revised By	Document Owner	Description of Changes
1	25.03.2020	D Trembath	D. Trembath	Pandemic response
2	27.05.2020	D. Trembath	D. Trembath	Updated

NOTE 1: The actual released date of the document resides within the documentation management system.
NOTE 2: Only the last 5 versions are required to be shown above.



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1 Introduction

This risk assessment details how we aim to protect our engineering workforce in the field and anybody they might come into contact with from the Coronavirus (COVID-19). We have completed a risk assessment and managed the risk of Coronavirus. This includes taking measures to work at home where possible, maintaining social distancing, cleaning and hygiene.

2. How The Risk Assessment Completed?

To identify the hazards we:

- Examined field operations, to identify where hazards can occur,
- Talked to members of staff to learn from their knowledge and experience, and listened to their concerns and opinions about health and safety issues

3 Generic Covid19 Controls Measures

All employees are reminded on a regular basis to wash their hands for 20 seconds with water and soap and the importance of proper drying with disposable towels. Also reminded to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with unclean hands. Tissues will be made available throughout the workplace. If working in the field and soap and water is not readily available hand, sanitiser will be available.

To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice - <https://www.gov.uk/coronavirus>.

4 Specific Covid19 Control Measures for Field Operations

All aspects of field operations were examined to deem what was essential and what could be postponed to when the Pandemic restrictions were lifted.

Structural Inspections – Only High Risk sites to continue

PPMI – Only for lone working on green filed sites (remote)

Faults – Deemed essential

Electrical Inspections - Only for lone working on green filed sites (remote)



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5 Risk Assessment

Hazard Description	Risk	Controls	L	S	Risk
Driving to site	Not adhering to social distancing. Contamination from refilling fuel	Sole occupancy of vehicle. Provision of Hand wipes, Sanitiser, Gloves and Facemasks	1	4	4
Climbing and working at heights	Not adhering to social distancing. Rescue	Climbing has to be completed in pairs but climbers to remain 2m apart or one remains on the ground unless required. Provision of Hand wipes, Sanitiser, Gloves and Facemasks Gloves to be worn on the structure If the need for rescue does occur then it will override the requirement for social distancing. (but self-isolate after the event) All non-essential works stopped Wipe down equipment	2	5	10
Faults	Not adhering to social distancing. Customer sites and contact with members of the public	Lone working for fault analysis where possible. Safe system of work for lone working is in place. Provision of Hand wipes, Sanitiser, Gloves and Facemasks. Adhere to customer site rules for hygiene and PPE Observe social distancing guidance at all times Wipe down equipment	1	4	4



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Battery Swaps	Not adhering to social distancing. Customer sites and contact with members of the public	It is not always possible to adhere to the social distancing when carrying batteries as they might require a two person lift due to the weight. Where social distancing cannot be observed engineers to wear facemasks and PPE. Adhere to customer site rules for hygiene and PPE Wipe down equipment	2	5	10
PPMI	Not adhering to social distancing. Customer sites and contact with members of the public	PPMI can be done 99% of the time by lone working; if it cannot then it can be postponed. Adhere to customer site rules for hygiene and PPE Observe social distancing guidance at all times Wipe down equipment	1	4	4
Electrical Testing	Not adhering to social distancing. Customer sites and contact with members of the public	Electrical testing can be done 99% of the time by lone working; if it cannot then it can be postponed. Adhere to customer site rules for hygiene and PPE Observe social distancing guidance at all times Wipe down equipment	1	4	4
Mental Health Issues	Isolation Anxiety Stress Grief	Regular communication of mental health information and open door policy for those who need additional support.	1	3	3

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		Mental health support made available and Mental Health First aiders appointed within the business.			
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6 Emergency Process

Action in the case of suspected symptom(s)

Employees who experience a new continuous cough or high temperature will be asked to withdraw from work and advised to go home and follow the published Government staying at home guidance. (Employees will notify their line manager for the reason and their subsequent actions)

Any employee who has had close contact with a person will wash their hands thoroughly. If any follow up actions are required, this will be taken in accordance with advice from health agencies.

Any person who has become unwell should follow current government guidance.

Any case of suspected symptoms in a candidate will be reported immediately to senior management.

PPE

Masks, Sanitiser, wipes and gloves are available on the MMX portal for home delivery

Hygiene

All field based employees are reminded to maintain personal hygiene standards by washing hands or using sanitiser where soap and water is not available.

All equipment to be wiped with alcohol based wipes.